

Laboratory Shipping and Receiving Technician Opportunity

Northern Lake Service, Inc.

Why Work Here?

“Great Work Atmosphere, Growth Potential, and Challenging Projects.”

Laboratory Shipping and Receiving Technician Opportunity

Northern Lake Service, Inc. Website: www.nslab.com
400 North Lake Ave
Crandon, WI 54520

The Company: Northern Lake Service, Inc. (NLS) is a growing environmental laboratory located in Northern Wisconsin. NLS was started as a tiny office and lab room at the end of the family garage. In 1980, NLS moved into a historic old building in beautiful downtown Crandon, WI. More than three decades, three major additions, and a generation later, the modern facility is home to a company that sets the standard for environmental lab services in the Midwest. The current NLS staff consists of over 30 seasoned chemists, analysts, technicians, and support staff whose average tenure with the company is more than ten years.

The Location: Crandon, Wisconsin, is situated in the heart of the beautiful Chequamegon-Nicolet National Forest with over 1.5 million acres to explore. The forests, rivers, and lakes offer tremendous outdoor recreational opportunities throughout the seasons. In addition to fantastic recreation, Crandon is a small but strong community with a great school system, festivals, and family-friendly activities.

Job Description: This position would be responsible for assembling and shipping sampling kits to clients per specific work orders and for receiving all incoming sample shipments to the laboratory. The receiving process includes screening samples for proper preservation, temperature, and required paperwork. Once receipt screening is complete, all samples are entered into the computer database (LIMS) and placed into proper storage. This position requires the ability to communicate professionally with staff, clients, and couriers regarding scheduling, receipt, and any delivery issues.

Ideal Candidate: The ideal candidate will have a high school diploma with background classes in chemistry, biology, and computer programming. The ability to learn and understand software is a must as sample data entry is crucial. Must be willing to grow within the department and be a team player. Opportunity to build a strong technical background along with contributing to the overall quality, safety, and success of the laboratory.

Requirements: High school diploma. Able to lift a maximum of 50 pounds, push, bend, and handle loading carts and hand trucks. Willing to work as both a part of a team as well as independently at times. Ability to operate within a Windows operating system. Must be willing to relocate for the position.

Compensation: Full-time hourly position with flexible hours. Pay will be dependent on experience. Competitive benefits package including paid time off, sick leave, 401k match, health insurance, and profit sharing is available. After two years of employment, employee stock ownership is available.

Application Process: Submit a resume and cover letter. The hiring process may involve a combination of both phone and in-person interviews.

Email: resumes@nlslab.com

Mail: Northern Lake Service, Inc.
C/O Steven Hefter
400 North Lake Ave
Crandon, Wisconsin 54520

Northern Lake Service, Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Laboratory Technician / Analyst Opportunity Details:

Work Remotely: No

Job Type: Full-Time

Benefits: 401(k), 401(k) Matching, Health Insurance, Paid Time Off, Profit Sharing, OT Pay

Schedule: 8-Hour Shift (7:00am to 4:00pm) Monday to Friday (Overtime May Be Required)

COVID-19 Considerations: Vaccination for COVID-19 is Required for Employment

Education: Minimum High School Diploma (Required)

Experience: One year of experience in shipping and receiving is preferred, but we are willing to train the right candidate

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